



King Mongkut's Institute of Technology Ladkrabang's Announcement
Regarding the Recruitment of Candidates for the Institution
(Special Institute Employee)

King Mongkut's Institute of Technology Ladkrabang has opening for selection candidates to be a special institute employee that will work until September 30, 2021

Opened positions	6 positions
1. KOSEN-KMITL	2 positions
2. KMITL Business School	4 positions

1. KOSEN-KMITL

1.1 Instructor

1 position

Employee No. 203(ศ)

Salary 37,700 THB

Specific qualifications

1) Earned a doctoral degree in Mechanical Engineering/ Electrical Engineering

1.2 Engineer

1 position

Employee No. 262(ศ)

Salary 23,400 THB

Specific qualifications

1) Earned a Bachelor of Engineering/ Applied Science/ Applied Physics

2) Good computer skills

3) Male only

2. KMITL Business School

2.1 Instructor

1 position

Employee No. 309(ศ)

Salary 40,000 THB

Specific qualifications

1) Earned a doctoral degree in Economics/ Data Science/ Econometrics

2) Studied Econometrics at less 4 subjects

3) Have a thesis Use econometric tools

4) Have published work at least 1 issue

2.2 Instructor (Foreigner only)

1 position

Employee No. 310(ศ)

Salary 40,000 THB

Specific qualifications

1) Earned a doctoral degree abroad in Accounting Finance

2) Graduated a master's degree in Finance or Accounting

3) Excellent ability for online instruction, class rooms, in English

2.3 Instructor (Foreigner only)

1 position

Employee No. 311(๓)

Salary 30,000 THB

Specific qualifications

- 1) Earned a doctoral degree in Business Administration in any majoring of Financial Management, Accounting, International Business Management, Innovation Management, entrepreneurial Management, or any other related business filed
- 2) Major in International Business Management, Marketing, Innovation Management
- 3) Graduated a master's degree in MBA
- 4) Excellent ability for online instruction, class rooms, in English
- 5) Able to design teaching in active learning, problem base learning, project base learning
- 6) Have international teaching experience at least 1 year, will be an advantage
- 7) Have experience in private business from multinational companies and understand multinational culture, will be an advantage

2.4 Training Officer

1 position

Employee No. 388(๓)

Salary 25,000 THB

Specific qualifications

- 1) Earned a bachelor's degree
- 2) Able to write projects
- 3) Coordinate with departments.

Workload

- 1) Organize a short-term training program, Credit Bank / Re Skill Up Skill course
- 2) Evaluate results, follow up, report summary
- 3) Coordinate with KRIS and the Academic Council. And provide certification
- 4) Other tasks as assigned

2. General and specific qualifications

To be eligible to apply for open positions, applicants must not have a prohibited characteristic under Item 10 of King Mongkut's Institute of Technology Ladkrabang Regulations on Human Resource Management B.E. 2562.

10.1 General qualifications

- (1) All national
- (2) aged above 18
- (3) venerating the constitutional democracy
- (4) having other qualifications specified by the Human Resource Committee

3. Documents

- 3.1 A completed application form;

3.2 Copies of Bachelor, Master, and Doctoral degree certificates or certificates of graduation approved by the university council;

3.3 Copies of Bachelor, Master, and Doctoral degree transcripts;

3.4 Copies of the national ID card;

3.5 Copies of the house registration;

3.6 Copies of military exemption or military service certificate (male applicants only);

3.7 Copies of medical certificate no more than one month old;

3.8 Resume or CV;

3.9 Other relevant documents such as the marriage certificate, the certificate of change of name (if applicable).

3.10 One 1" x 1" photo (no older than six months). The photo must be in full-face view directly facing the camera, without a hat or glasses.

Note: (1) Please certify and sign all document copies and combine them into a single PDF file. Attach photo to an application form. All document copies must be arranged in order from 4.1 to 4.12.

(2) If any of the required documents are not submitted, applicants will be disqualified.

4. Application fee

The application fee for

- Bachelor's degree is 40 THB.
- Master's degree is 50 THB.
- Doctoral degree is 60THB.

The fee is non-refundable in any circumstances.

5. Terms and conditions

5.1 Applicants are responsible for checking and verifying that they meet qualifications and do not have a prohibited characteristic. They must complete the application form truthfully and submit all required documents. All document copies must be certified and signed by an applicant. Should an applicant fail to do so, or submit false or falsified documents, he/she will be disqualified.

5.2 Applicants are required to follow the Institute's announcements.

5.3 On their appointment day, successful applicants must not be employed by central or local governmental sectors, state enterprise or other state agencies.

5.4 The Electronic Transactions Act, B.E. 2544 as amended by the Electronic Transactions Act, (No. 2) B.E. 2551 shall be applied to this application process. Should an applicant intend to provide false or falsified information and documents, he/she may be subject to the Criminal Code Section 137.

5.5 All process of recruitment will be in Thai

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6. Timeline and application processes

6.1 The application period is from November 2, 2020 to November 30, 2020

Those who are interested can apply by sending the application package to hr@kmitl.ac.th. Those who are qualified and wish to apply for the open positions should follow these steps.

(1) download an applicant form from hr.kmitl.ac.th;

(2) complete the form and submit the application package and proof of payment of application fee to hr@kmitl.ac.th. The email subject must be “Applying for a special institute employee position—your name”. Please call 02-329-8000 ext. 3272 for more information.

Note: If applicants are living abroad, they may pay the application fee on the interview day. However, they are required to inform the Institute about the late payment and this will be considered on a case-by-case basis. Applicants will receive a confirmation email if their request for late payment is approved.

6.2 The application fee should be paid via a mobile banking application and a payment proof must be submitted along with the application package. The application remains incomplete until the application fee is paid.

Payment via bank transfer

Bank: Siam Commercial Bank, King Mongkut's Institute of Technology Ladkrabang Branch

Bank account name: King Mongkut's Institute of Technology Ladkrabang

Bank account number: 088-2-11066-5 **Bank account type:** saving

7. Announcement of eligible applicants

List of eligible applicants, together with information of test date, will be announced on December 9, 2020 on hr.kmitl.ac.th.

8. Selection method (200 points)

Applicants' knowledge and skills will be evaluated through interviews or practices or other means deemed appropriate by the selection committee. The average score of successful applicants must not be lower than 60 percent.

9. Appointment

The appointment of Selected applicants will be the first work day and will be end at September 30, 2021.

10. Employment terms and conditions

Selected applicants will receive a letter requesting criminal background check. The applicants bring this letter to request the background check at the police station located in the same district in which the applicants' house address is registered or at the Royal Thai Police Headquarters (as the case may be). and found to have “criminal record”, their employment will be terminated.

11. Welfare

- Group life insurance
- Group accident insurance

Announced on October 28 , 2020



(Assoc. Prof. Dr. Chamroon Laosinwattana)

Executive Vice President for Human Resource Development
For the President